

Technical Manager



TO: Board of Directors
Mike Fletcher, Executive Director
FROM: Nathan Hughes, Technical Manager
SUBJECT: May 2023 Update

- Facility
 - The three leaking skylights have been replaced.
 - The outside lights have all been replaced.
 - The regularly scheduled fire alarm inspection was performed. No issues were reported.
 - We are still waiting for the quotes to repair the exterior water damage.
- HVAC
 - One of the Bard units in the Extension stopped working. Columbia NW Heating & Air Conditioning was able to come and repair it.
 - The circuit breaker for one of the Bard units in the MICC failed. Hughes Electrical was able to replace the circuit breaker while installing the new outdoor lights.