

Operations Manager



TO: Board of Directors
Mike Fletcher, Executive Director
FROM: Dannell Hooper, Operations Manager
SUBJECT: February 2023 Update

	Budgeted	Actual
Lead Dispatchers	2	1
Full-time Communications Specialists Currently In Training: 2	14	11
Part-time Communications Specialists	1	2PT (2 PT = 1)
Total:	17	13

STAFFING:

- Hiring Update
 - Lateral Communications Specialist start date February 20th
 - Another Lateral applicant in background stage of hiring process
 - Plan to open entry-level hiring process in March

Training:

- Trainees
 - Jennifer getting ready to go to academy on the 27th

INQUIRIES:

- External: 1 (Training)
- Internal: 1 (Training)

MISC:

- Sending 3 staff to Northwest Leadership Seminar in March