

# Operations Manager



TO: Board of Directors  
Mike Fletcher, Executive Director  
FROM: Dannell Hooper, Operations Manager  
SUBJECT: December 2022 and January 2023 Update

	Budgeted	Actual
Lead Dispatchers	2	1
Full-time Communications Specialists Currently In Training: 1	14	10
Part-time Communications Specialists	1	2 (2 PT = 1)
Total:	17	12

## STAFFING:

- Hiring Update
  - 2 Lateral applicants in different stages of hiring process.

## Training:

- Trainees
  - Jennifer Warren finished in house academy and is progressing well in training.

## INQUIRIES:

- External: 2 (Training)
- Internal: 0

## MISC:

- All operations staff fulfilled their 2022 annual maintenance training requirements for DPSST certifications.
- Starting Association Contract Negotiations.