

Operations Manager



TO: Board of Directors
Mike Fletcher, Executive Director
FROM: Dannell Hooper, Operations Manager
SUBJECT: November 2022 Update

	Budgeted	Actual
Lead Dispatchers	2	1
Full-time Communications Specialists Currently In Training: 2	14	10
Part-time Communications Specialists	1	2 (2 PT = 1)
Total:	17	12

STAFFING:

- Hiring Update
 - New hire Communications Specialist to start November 28th

Training:

- Trainees
 - Lauren Brown finishing training November 14th

INQUIRIES:

- External: 1 (Training)
- Internal: 0

MISC:

- Staff participated in Halloween trunk or treat event at the Fairgrounds
- Fall training for all Operations staff completed