

COLUMBIA 9-1-1 COMMUNICATIONS DISTRICT
Minutes of the Fiscal Year 2022-2023 Second Budget Committee Meeting
May 9, 2022

MEMBERS PRESENT: Randy Hansen, Dee Wooley, Steve Reed, Mike Greisen, Rob Anderson, Henry Heimuller, Jeff Flatt

MEMBERS NOT PRESENT: Shelley Hennessy, Bruce Holsey

STAFF PRESENT: Mike Fletcher, Nancy Edwards, Dannell Hooper, Nathan Hughes, Alex Edinger, Chandra Egan

2022-2023 Budget Committee Chair, Steve Reed, called the meeting to order at 3:04pm.

APPROVAL OF MINUTES – April 28, 2022:

Heimuller moved and Hansen seconded to approve the minutes of the First Budget Committee Meeting for Fiscal Year 2022-2023 held on April 28, 2022 as presented. Motion passed unanimously.

GENERAL QUESTIONS OR COMMENTS:

Wooley inquired about the increase to the Chief Financial Officer (CFO) salary for next fiscal year. Edwards explained that the increase is to cover the overlap for training the new incoming CFO, as well as Edwards' earned leave cash out when she retires. Reed asked how long the overlap will be; Edwards stated that she budgeted for three months, but it may not take that long. The actual salary range for the CFO would be \$6,030-\$7,697 a month.

Reed inquired about the 'Other Personnel Services' line item. Edwards stated that line item pays for the background checks, psych and medical exams on all new dispatch hires.

Reed asked about the 'Deferred Compensation/VEBA' line item. Edwards stated that the District matches two percent of each employee's salary to their deferred comp. Plus, the District contributes approximately \$150 a month, per employee, to their VEBA account to assist with medical expenses.

Reed inquired about the 'Public Education' and 'Elections' line items. Fletcher stated that when the Board chooses a direction for the radio system, it will require a lot of public education. The District will need to hire a PR firm as well as publish many flyers and documents. Edwards explained that the elections line item is just the cost paid to the County to run the District's election.

Reed also inquired about the 'Debt Service' line item. Edwards stated that this is just in case the District ever needs to have a tax revenue bond to get by until our tax receipts are received in November.

Greisen noted a mistake on the Revenue Description (page 67) – the Previously Levied Taxes Estimated to be Received should be \$66,100 as noted on the Revenue Summary page, instead of \$67,000. Edwards thanked Greisen for catching the mistake.

Reed noted that there was no public present.

GENERAL FUND

There were no comments or questions on this section.

RESERVE FUNDS

There were no comments or questions on this section.

APPROVAL OF FY 2022-2023 BUDGET:

Wooley moved and Hansen seconded to approve the Fiscal Year 2022-2023 Budget as presented.

Heimuller noted that outside the minor discrepancies that were discussed, it was another great document.

Motion passed unanimously.

COMMENTS:

Edwards thanked members. Heimuller thanked staff and the Budget Committee.

ADJOURN:

3:16pm Adjourned.

Respectfully submitted,

Maryjo E. Beck

Date Approved